



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: Songxiang Wei  
Assignee: WebEx Communications, Inc.  
Title: Application Based Screen Sampling  
Serial No.: 09/835,079 Filing Date: April 13, 2001  
Examiner: Unknown Group Art Unit: Unknown  
Docket No.: M-11124 US

San Francisco, California  
July 30, 2001

Box Missing Parts  
Attn: Official Draftsperson  
COMMISSIONER FOR PATENTS  
Washington, D. C. 20231

**SUBMISSION OF FORMAL DRAWINGS**

Dear Sir:

Applicant submits seven (7) sheets of formal drawings, consisting of Figures 1, 2, 3A, 3B, 4, 5A, 5B, 6, and 7, in the above-named application. If there are any questions regarding these drawings, please call the undersigned at (415) 217-6000.

EXPRESS MAIL LABEL NO:

**EL707910274US**

Respectfully submitted,

  
Todd Briggs  
Attorney for Applicants  
Reg. No. 44,040

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**Serial No. 09/835,079**



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/835,079	04/13/2001	Songxiang Wei	M-11124 US

CONFIRMATION NO. 3866

## FORMALITIES LETTER



\*OC000000006156361\*

SKJERVEN MORRILL MACPHERSON LLP  
 Suite 700  
 25 Metro Drive  
 San Jose, CA 95110

Date Mailed: 06/07/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

## FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- Total additional claim fee(s) for this application is \$72.
  - **\$72 for 4 total claims over 20.**
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 912.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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		130.00 CH		

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*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

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